



APPLICATION FORM (ROUND FIVE)

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ROUND FIVE	Open for Submissions	17 December 2008
ROUND FIVE	Closing Date	09 January 2008

NOTE: Please include as much information as possible on this form. If you are unable to complete all the information, you can still proceed with your application. However, you are advised to provide as much information as you can as the application form outlines all information that is taken into account by the Premiere Fund in the course of assessing all projects in the round against each other competitively. So, the more information you provide, the more competitive your application will be in whichever round you choose to progress your application!

SECTION [1] APPLICANT DETAILS & DECLARATION

(must be Victoria-based producer who will be a signatory to final contracts/PIA and receive a producer credit)

Producer (Applicant)
(based in Victoria)

Applicant/Company Name
(for contracting purposes)

Street Suburb

Postal Code Town/City

Tel Fax

Mobile Number

E-mail

Website (if applicable)

ABN (11 digits) or ACN

The above ABN must be a Victorian-based company.

I, the applicant, declare that I am an Australian citizen and that myself and the company are resident and based in Victoria, that all payments arising from this application will be made to this Victorian company (or to a Special Purpose Vehicle (SPV) company based in Victoria), that I will be a signatory to the long-form/PIA and all contracts arising from this Film, that I will receive a Producer (or Executive Producer) credit on the Film and that I have not applied more than twice before with this project to the Premiere Fund.

Signed _____

Print Name _____

Date _____

SECTION [2] PROJECT APPLICATION DETAILS

2[A]

TITLE OF FILM/PROJECT

Title

Logline

(25 words or less)

Genre (comedy, drama)

Short Synopsis (1 paragraph)

Longer Synopsis (half page)

2[B]

PROJECT STATUS

Proposed Length

Minutes (NOTE: 85-120 minutes only)

Completion Gauge

(Eg: 35mm (MIFF preference) OR Digibeta)

Format (please tick)

Theatrical Narrative Drama Feature

Theatrical (Feature Length) Documentary

Anticipated

Completion Date

(Final delivery no later than 15 June in year of Festival)

- Status (tick one)
- Fully developed script **OR** (if documentary) full outline/proposal (clearly setting out those elements justifying feature length and theatrical release)
 - In production or partially shot;
 - In post-production;
 - Completed

SECTION [3] MIFF WORLD PREMIERE STATUS

All projects submitted must either demonstrate that:

> they can premiere at MIFF 2009 (July- Aug)

OR

> they are being presented to a Screen Australia Board Meeting up to May 2009 with a view to a MIFF 2010 premiere.

To be eligible for MIFF Funding all applicants must fill out the following **A and/or B** Declaration.

Premiere Declaration:

[A] I, the applicant, declare that The Project stated on this application form will be completed and delivered for a Premiere at MIFF 2009.

Yes (tick) - Attached is a production/post-production schedule to demonstrate this **(7 copies)**.

AND I certify that The Project has not, and will not, screen publicly anywhere prior to (or during) MIFF 2009 and I agree MIFF's Executive Director will have final discretion to choose whether to screen the film at MIFF and in which slot(s).

Yes (tick)

AND I have attached letters from the distributor(s)/sales agents/broadcaster(s) of The Project indicating their agreement that the film will not screen/transmit prior to (or during) MIFF 2009 as well as agreeing that MIFF will have non-exclusive Travelling Festival and Encore screening rights (or, if these elements are not yet attached, I (the producer) have attached a letter undertaking to ensure that all deals with end-users will ensure the Premiere Holdback for MIFF) **(7 copies)**.

Yes (tick)

Signature Date

And/Or (if applicable):

[B] I, the applicant declare that The Project is "going-up" to a Screen Australia Board Meeting prior to May 2009.

YES

AND I certify that the Screen Australia will be able to confirm to MIFF its knowledge of the project's status with Screen Australia **(7 copies)**

Yes (tick) Name of Screen Australia contact: _____

AND I certify that The Project has not, and will not, screen publicly prior to (or during) MIFF 2010 and I agree MIFF's Executive Director will have final discretion to choose whether to screen the film at MIFF and in which slot(s).

Yes (tick)

AND I have attached letters from the distributor(s)/sales agents/broadcaster(s) of The Project indicating their agreement that the film will not screen/transmit prior to (or during) MIFF 2010 and that they agree to MIFF having non-exclusive screening rights for its Travelling Festival and Encore seasons **(7 copies)**.

Yes (tick)

Signature _____ Date _____

I, the applicant, attach a shooting schedule demonstrating that the Project will be ready for a MIFF 2010 premiere with a delivery date no later than June 2010.

Yes (tick) (7 copies)

I agree to participate in a Premiere Fund discussion panel session at MIFF 2009/37South outlining the shooting and financing progress of The Project and showing some footage if available, ahead of the 2010 Premiere, as well as agreeing that I will participate in panel discussions at MIFF 37South 2010, Q&A sessions at MIFF 2010 and will make the director available to participate in MIFF 2010 Accelerator sessions.

Yes (tick)

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SECTION [4] NON – DEFAULT & ACQUITAL

All applicants must complete Section 4.

I, the applicant, declare that myself and the production company and any previous production companies I have been association with, are not in default of any monetary, reporting or contractual obligations to the Victorian, or Federal Australian Governments or the Victorian and Federal screen agencies, and that I have fully acquitted all obligations arising From any previous funding support from the Premiere Fund.

Signed _____

Print Name _____

Date _____

SECTION [5] FINANCING

5[A] **Project Budget** A\$

5[B] **Amount**

NOTE: The amount of Support the project is eligible to apply for depends on the stage of production/financing that the project is at:

- **COMPLETED PROJECTS:** can seek **distribution/marketing advances** of up to A\$25,000 (generally matching financial commitments of distributors);
- **FULLY or PARTIALLY SHOT PROJECTS:** can seek **completion/enhancement loans** of up to A\$80,000;
- **SCRIPTS:** (or fully developed proposals/outlines in the case of documentaries) in an advanced state of financing can seek mini-gap **equity investment** of up to A\$150,000 (or 10% of the budget, whichever is lower).

Which of the above categories does the project belong to? _____

Amount requested from MIFF Premiere Fund? A\$

5[C] **Projects seeking distribution/marketing Support ONLY**

Attach your distribution budget (and plan), prepared with distributor and/or sales agent **(7 copies)**

Yes (tick)

Attach your distribution offer including all terms **(7 copies)**.

Yes (tick)

Attach evidence of other distribution (and/or world sales agent) funding (preferably matching the amount sought from MIFF) **(7 copies)**.

Yes (tick)

Attach evidence of agreement from investors in the project to the project's application for a marketing/distribution advance

from MIFF
Yes (tick) (7 copies).

5[D] DEVELOPMENT

Which agencies contributed to the development of the Project?

Agency	Amount
TOTAL DEVELOPMENT – A\$	

5[E] Financing

Show plan (or budget in case of completed projects) for 100% financing/budget

*** The final amount must equal the amount of your submitted budget**

	Organisation (Eg AFC, FFC, FV, Distributor, TV, sales agent, etc)	Type of Finance (Equity, presale, advance, Loan, incentive, etc)	Amount A\$	% of budget	Copy of deal or application acknowledge- ment attached. (Y or NA)	Secured/ Applied/ Anticipated	Contact Name and Email
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

TOTAL:	A\$		100% Budget			
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I have included letters of intent or commitment and details of all secured deals mentioned above **(7 copies)**.

Yes

I have attached copies of sales estimates from the project's sales agent **(7 copies)**.

Yes

I have attached a collections agency agreement (if available), **(one copy)**.

Yes No

I have attached a copy of the Provisional Offset certification (if applicable) **(7 copies)**

Yes **Project not eligible**

I have attached a copy of the official co-production status if the project is to be financed as an official co-production **(7 copies)**

Yes **Not applicable**

5[F] RECOUPMENT

All applications should complete this section, including distribution/marketing applications (which should show if distributor commitment will recoup alongside MIFF Support).

Outline your proposed recoupment structure, clearly showing where MIFF Funding would recoup on terms no less favourable than other Government supporters

5 [G] DISTRIBUTORS & WORLD SALES AGENTS (WSA)

If your project has a distributor and/or WSA attached, please attach a short marketing Statement from them **(7 copies)**

Yes **Not yet attached**

If the project does not yet have a distributor and/or WSA, please outline which WSAs and/or local distributors you have approached, or plan to approach, in the table below:

Company Name	Date	Contact person	Email address

SECTION [6] BUDGET & LEGALS

6[A] BUDGET

All applicants:

I have attached the full budget of the project, with top sheet (the total for which equals the total in the table in section 5[E]). **(7 copies)**

Yes (please tick)

Completion/Enhancement applicants only:

I have **also attached** a separate completion/enhancement budget, which clearly
> separates the budget spent to date from the budget for work yet to be completed
(ie: work yet to incur expenses and yet to be paid for)

and **which has a**
> **column clearly identifying which items MIFF funding will be paying for,**
(including MIFF legals and E&O if not previously budgeted for)

Yes (7 copies) **Not applicable**

Distribution/Marketing applications only:

I have attached a full distribution/marketing budget for the local release marketing materials of the film as prepared by/with the local distributor.

Yes (7 copies) **Not applicable**

For shooting projects:

I have a completion bond **Yes** **No**

Attached Bonder letter of intent **Yes (7 copies)**

For all projects:

I have E & O insurance and all other insurances and indemnities in place/budgeted for.

Yes **(This is required to be budgeted for)**

Successful applicants will have to furnish copies of these insurances.

For all projects:

I have MIFF legals in my budget

Yes **(This is required to be budgeted for)**

6 [B] LEGAL REQUIREMENTS (COPYRIGHT and CHAIN OF TITLE)

I have attached ONE copy of chain of title / copyright documentation/opinion.
Yes

6 [C] INDIGENOUS CONTENT/TEAM

The project has indigenous content or participation? **Yes** **No**

If Yes, attach written permission from the subject(s) and the community for the project.

Yes (7 copies)

SECTION 7] SUPPORT TYPE & MATERIALS

7 [A] Production Funding applicants ONLY:

I have attached my theatrical feature script
 or
 feature length documentary outline/proposal
 (clearly demonstrating case for feature length and theatrical release)

Yes (7 copies) (Go to Q8) **Not applicable** (Go to Q7[B])

OR

7 [B] ALL Completion/Enhancement AND Distribution/Marketing funding applicants:

I have submitted a DVD copy of the Project, fully or partially shot.

Yes (7 copies) (Go to Q7[C]) **Not applicable** (Go to Q8)

AND

7 [C] Distribution / Marketing Funding applicants:

I have attached a narrative (prepared with the distributor) of the marketing/distribution plan, shows how MIFF funding will be used & how it will enhance the effort.

Yes (7 copies) **Not applicable**

SECTION 8 CREATIVE

8 [A] Team

Role	Name	State of residence	Attached or proposed?	½ page CV attached? 7 copies
Producer(s)				
EP(s)				
Director(s)				
Writer (s)				
Editor (s)				
Line producer				
Prod Manager				
D.O.P.				

8 [B] Talent

Please list your key cast or talent and attach any letters of intent/commitment.

Key Cast	Attached or proposed	Letter? Y/N (7 copies)

Note: For documentaries, if your proposal is reliant on the agreement of people to be the subject of your work, please attach their agreement/releases

Yes (7 copies) **Not applicable** (Go to Q8[C])

8 [C] Creative Intent

Statement of creative intent by director attached

Yes (7 copies) **Not applicable** (marketing applications only)

Note: This is separate from section 9[A]. Statements for completions/enhancement projects should outline work to be done and how MIFF funding may enhance this.

SECTION [9] GENERAL ASSESSMENT CRITERIA

Now that the eligibility, administrative and, crucially, the creative matters have been addressed the final - and very important - General Assessment Criteria need to be addressed as these will be central to the deliberations on project support. This is your chance to make your case for funding.

This is a very important part of the application. Applicants should be sure to complete this section **after** considering the sample questions posed under the various headings in **Section 6 of the Guidelines.**

9 [A] Creative: Quality & Development

(Cinematic form, craft and team considerations. For more details on this criterion, see section 6a of the guidelines)

9 [B] Audience & Programming

(Where this might fit in MIFF programming? Suitability for repeats? Travelling? Theatrical investment property? Encore screenings in future years? Give examples of other films that have achieved similar audience outcomes. For more details on types of considerations under this criterion, go to section 6b of the guidelines)

9 [C] Viability: Financing Plan & Budget

(Does the financing plan as submitted prove that the project can progress financially and creatively in time for the MIFF premiere. For more details on this criterion, see section 6c of the guidelines)

9 [D] Balance of Slate: Creative and Financial

(How does the project fit in with the other PREMIERE FUND investments to date? For more details see section 6d of the guidelines and also press releases on Premiere Fund page of MIFF website)

9 [E] Victorian Characteristics and Impacts

(Outline Victorian elements, including Victorian spend as % of budget, as well as reinforcing applicant producer's Victorian residency and longstanding connection to the project. See section 6e of the guidelines for more details)

9 [F] Additionality

Additionality is a **central consideration**: how would the Premiere Fund (PF) support be *adding to* (or enhancing) outcomes that otherwise may not occur (or be diminished) without PF support? See section 6f of the guidelines for more details on this criterion.

It is suggested that applicant address this point under the headings of:

Creative (how creative choices are to be enhanced with the MIFF PF money, specific elements of story or visual effects etc that will be added owing to the MIFF PF money etc);

Financial (PF money is additional to (not substituting for) other sources of co-finance);

Distribution (how PF support might enhance distribution outcomes);

Industrial (how PF support generates additional Victorian crew and/or facilities and/or PDV outcomes)

SECTION [10]

APPLICATION CHECKLIST (please tick to confirm the items submitted)

The applicant has provided **seven (7)** copies of the following

DO NOT BIND OR STAPLE APPLICATIONS, USE BULLDOG OR FOLD BACK CLIPS ONLY

Yes

- MIFF Premiere Fund Application Form (completed)
- Shooting and/or Post-production schedule (see page 3)
- Letter of agreement from distributor(s)/sales agents/broadcaster(s) re: Premiere (see samples at end of form)
- FFC email (see page 3)
- Distribution Budget (if applicable -see page 4)
- Table of funding sources (see page 4)
- Distribution Offer (where available)
- Deal Memos (financing - see page 5)
- Sales estimates (if applicable - see page 5)
- Full production budget (& top sheet) for the project
- Completion / enhancement budget (if applicable)
- Distribution / Marketing budget (if applicable)
- Agreement of investors for Marketing application (if applicable)
- Completion bond letter of intent (where available)
- Provisional Offset certification
- Indigenous content letter (if applicable)
- Script or outline proposal (if applicable)
- DVD copies of fully or partially shot project (if applicable)
- Distribution/marketing plan/strategy & budget (if applicable)
- Key talent agreement for documentary
- Creative Intent Statement
- Previous application statement (see next page)

The applicant has provided **one (1)** copy of the following (please tick)

- Chain of Title (or CoT opinion)
- Collections agency agreement

SECTION [11]**FURTHER INFORMATION**

Please tick box if one or more of the creative team (writer/producer/director) is any of the following:

From regional or rural Victoria
(based outside a metropolitan capital city)

Aboriginal or Torres Strait Islander

Non-English Speaking Background

And/or if the following applies to your project:

Majority shot in provincial (Rural and Regional) Victoria

Official Treaty Co-production

Attached participants were in MIFF'S **Accelerator** program

(If so, what year? _____) (Participant's name: _____)

This project was pitched at MIFF's **37South** co-financing market (Year(s): _____)

Applied previously to Premiere Fund

If so:

> what was your application number? _____

> was the title of the project different? If so, please give previous title here: _____

> please include a statement, outlining clearly how the project's creative and financial aspects have changed since the previous application, which will be used both to determine the eligibility of the project to re-apply and in the assessment of the project should it proceed for re-consideration in the new round.

Yes (7 copies)

SECTION [12]**APPLICANT DECLARATIONS**

I declare that the information supplied, and all accompanying materials are true and correct and that all required and relevant information has been included in this application, which has been lodged by the appropriate deadline.

Signature of applicant (or authorised signatory) _____

Print name _____ Date _____

I declare that by applying for Premiere Fund support, I have read the Premiere Fund guidelines in full and that by applying I agree to be to be bound by the content of these Guidelines and the terms and conditions, including business terms outlined in the guidelines, of Premiere Fund support.

Signature of applicant (or authorised signatory) _____

Print name _____ Date _____

SUBMISSION OF APPLICATIONS:

NOTE; Please do not bind or staple application materials. Please provide applications in sets.

All applications must be made in hard copy (no email applications will be accepted) on or before the **ROUND FIVE CLOSING DATE of 09 JANUARY 2009 BY 5PM.**

By Mail:

Kate Kennedy, MIFF Premiere Fund Administrator, GPO Box 4982, Melbourne 3001

By Courier:

Kate Kennedy, MIFF Premiere Fund Administrator, Level 5, 225 Bourke St, Melbourne 3000

MIFF PREMIERE HOLDBACK LETTERS – SAMPLES

From distributor / World Sales Agent (WSA)

I _____ (the distributor/sales agent) am aware of the application to the Melbourne International Film Festival (MIFF) Premiere Fund by _____ (the film/documentary) and I hereby agree that, in the event of a successful application, the film will not have any public screenings in any form or media before the conclusion of MIFF 2009 [or MIFF 2010] and that MIFF will have the right to premiere the film in a slot of its own choosing. I agree that MIFF will also have non-exclusive screening rights for its travelling festival events and retrospectives.

Name: _____
Signature: _____
Date: _____
COMPANY: _____

From producer where there is no distributor / WSA attached:

I _____ (the producer) declare that in the event of a successful application to the Melbourne International Film Festival (MIFF), _____ (the film/documentary) will not have any public screenings in any form or media before the conclusion of MIFF 2009 [or MIFF 2010] and that MIFF will have the right to premiere the film in a slot of its own choosing. I agree that MIFF will also have non-exclusive screening rights for its travelling festival events and retrospectives. I further declare that there are no distribution, presale or world sales agency agreements that could impact on this undertaking and that any future deals with such parties will accommodate this holdback for the MIFF premiere.

Name: _____
Signature: _____
Date: _____
COMPANY: _____